

Form No. 49A

Application for Allotment of Permanent Account Number
 [In the case of Indian Citizens/Indian Companies/Entities incorporated in India/
 Unincorporated entities formed in India]

See Rule 114

To avoid mistake (s), please follow the accompanying instructions and examples before filling up the form

Minor Photo
With
Parent
Across
Signature

Minor
Photo
Only

Assessing officer (AO code)

Area code			AO type	Range code			AO No.	
A	P	R	W	1	2	3	1	2

Pls select your nearest
City/Town/District AO Code

Below 18 year Children

Male ← → Female

Parent / Relative's
Signature / Thumb

Signature / Left Thumb Impression

1 Full Name (Full expanded name to be mentioned as appearing in proof of identity/date of birth/address documents: initials are not permitted)

Please select title, as applicable

Shri Smt. Kumari (Please tick as applicable)

Last Name / Surname

J A I N

First Name

M A N I S H

Middle Name

K U M A R

2 Abbreviations of the above name, as you would like it, to be printed on the PAN card

M A N I S H K U M A R J A I N
 J A I N M A N I S H K U M A R

3 Have you ever been known by any other name? Yes No (please tick as applicable)

If yes, please give that other name

Please select title, as applicable

Shri Smt. Kumari M/s

Applicant name can also write like this

Last Name / Surname

First Name

Middle Name

4 Gender (for Individual applicants only) Male Female Transgender (Please tick as applicable)

5 Date of Birth/Incorporation/Agreement/Partnership or Trust Deed/ Formation of Body of individuals or Association of Persons

Day Month Year

1 1 1 2 2 0 1 9

Father name will display on Pancard

Details of Parents (applicable only for individual applicants)

Whether mother is a single parent and you wish to apply for PAN by furnishing the name of your mother only?

Yes No (please tick as applicable)

If yes, please fill in mother's name in the appropriate space provide below.

NITESH KUMAR JAIN

Father's Name (Mandatory except where mother is a single parent and PAN is applied by furnishing the name of mother only)

Last Name / Surname

J A I N

First Name

N I T E S H

Middle Name

K U M A R

Mother's Name (optional except where mother is a single parent and PAN is applied by furnishing the name of mother only)

Last Name / Surname

First Name

Middle Name

Select the name of either father or mother which you may like to be printed on PAN card (Select one only)

Father's name Mother's name (Please tick as applicable)

(In case no option is provided then PAN card will be issued with father's name except where mother is a single parent and you wish to apply for PAN by furnishing name of the mother only).

7 Address

Residence Address

Residence address field is mandatory

Flat / Room / Door / Block No.

D O O R N O

Name of Premises/Building/Village

S T R E E T / L A N E

Road / Street / Lane/Post Office

C O L O N Y

Area/Locality/Taluka/Sub-Division

C I T Y / T O W N

Town / City / District

D I S T R I C T

State / Union Territory

Pincode / Zip code

Country Name

STATE NAME 1 2 3 4 5 6 INDIA

Office address field is Optional

Name of office
 Flat / Room / Door / Block No.
 Name of Premises / Building / Village
 Road / Street / Lane / Post Office
 Area / Locality / Taluka / Sub-Division
 Town / City / District
 State / Union Territory _____ Pincode / Zip code _____ Country Name _____

8 Address for Communication **Residence** **Office** (Please tick as applicable)

9 Telephone Number & Email ID details
 Country code: 0 9 1 Area/STD Code: _____ Telephone / Mobile number: 9 8 7 6 5 1 2 3 4 5
 Email ID: **steelcity.visakhapatnam@xmail.com** ← Dispatch details will send to the mobile

10 Status of applicant
 Please select status, as applicable
 Individual Hindu undivided family Company Partnership Firm Government
 Trusts Body of individuals Local Authority Artificial Juridical Persons Association of Persons
 Limited Liability Partnership

11 Registration Number (for company, firms, LLPs etc.)

12 In case of a person, who is required to quote Aadhaar number or the Enrolment ID of Aadhaar application form as per section 139 AA
 Please mention your AADHAAR number (if allotted) **1 2 3 4 5 6 7 8 9 1 2 3** ← Fill Minor Aadhar number
 If AADHAAR number is not allotted, please mention the enrolment ID of Aadhaar application form

 Name as per AADHAAR letter or card or as per the Enrolment ID of Aadhaar application form
M A N I S H K U M A R J A I N

13 Source of Income Please select, as applicable
 Salary Capital Gains
 Income from Business / Profession Business/Profession code: _____ [For Code: Refer instructions] Income from Other sources
 Income from House property No income

14 Representative Assessee (RA)
 Full name, address of the Representative Assessee, who is assessable under the Income Tax Act in respect of the person, whose particulars have been given in the column 1-13.

Full Name (Full expanded name : initials are not permitted)
 Please select title, as applicable
 Shri Smt. (Please tick as applicable)
 Last Name / Surname: **J A I N**
 First Name: **N I T E S H**
 Middle Name: **K U M A R**

Address
 Flat / Room / Door / Block No.: **D O O R N O**
 Name of Premises / Building / Village: **S T R E E T / L A N E**
 Road / Street / Lane / Post Office: **C O L O N Y**
 Area / Locality / Taluka / Sub-Division: **C I T Y / T O W N**
 Town / City / District: **D I S T R I C T**
 State / Union Territory _____ Pincode _____
STATE NAME **1 2 3 4 5 6**

15 Documents submitted as Proof of Identity (POI), Proof of Address (POA) and Proof of Date of Birth (POB)
 I/We have enclosed **Parent Identity Proof** as proof of identity, **Parent Address Proof**
 as proof of address and **Minor Date Of Birth Proof** as proof of date of birth.

I/we **Parent / Relative Name**, the applicant, in the capacity of **Representative Assessee**
 do hereby declare that what is stated above is true to the best of my/our information and belief.
 Place: **City / Town / District**
 Date: **1 5 1 2 2 0 1 9** ← Ack Receipt Generated Date
Parent / Relative's Signature / Thumb
 Male / Female

Guidelines for the form 49A

- Residence address field is mandatory for Individuals , HUF, AOP, BOI & AJP Categories.
- If you want Office address field , you have to fill both residence & Office address fields.
You should submit office address proof also .
- Office address is field is mandatory for Firm, LLP, Company, Local Authority & Trust Categories.
Residence address field should be blank.
- Office address should not fill Representative Assessee (RA) field .
- In case of Aadhar card having only year of birth, Additional Date of Birth proof is mandatory.
(Like Birth Certificate, SSC/ Matriculation Certificate, Voter ID, Driving Licence and Passport etc.,)
- If you submit EID (Enrolment Id) , you have to submit any other proofs along with EID (other than Aadhar card) for Identity , Address & Date Of Birth Proofs compulsory .(Ex: Voter card, Driving Licence, Passport, Govt. Employee ID etc..)

Category	Capacity Of Verifier
Individual (Male)	Himself
Individual (Female)	Herself
Individual (Minor)	Representative Assessee
Hindu Undivided Family	Kartha
Firm / LLP	Partner
Trust	Trustee
Company	Authorized Signatory / Director
Association Of Persons	Authorized Signatory
Government	Authorized Signatory
Local Authority	Authorized Signatory
Body Of Individuals	Authorized Signatory
Artificial Juridical Person	Authorized Signatory

Dispatch Of Physical Documents

- Pls send all physical documents (PAN, TAN, TDS, 24G, SFT) to Head office (Visakhapatnam) only .
- Physical documents should pack properly & send to head office safely.
- Physical documents should be sealed in tamper-proof envelopes, marked as **Restricted Confidential** and dispatched through reputed dispatch agencies.
- The documents should contain Acknowledgement receipt with relative proofs compulsory
- If you send documents without Acknowledgement receipt, we will consider that document is not received at Head Office (Visakhapatnam) .

Dispatch Address :

Mr.KVS Ramakrishna (Dy.General Manager, e-Governance)
Steelcity Securities Limited # 50-81-18, Sithampeta ,
Visakhapatnam - 530016 (Andhra Pradesh)
Call : 9848192732 , 0891-6770222 .

Any application related Query, Contact : 8121120333, 8121120444, 9393273738, 9848842708 .

Penalty Points Observed in New PAN Application

Quality check errors (Non - Core)	
Error Field	Penalty (Rs)
Photo & Sign (Not Clear Photo , Not Signed across the Photo)	1000
DOB	500
Father's Name	500
Gender	500
Name on card	500
Name on letter	500
Address	500

Quality check errors (Non - Core)	
Type of error	Penalty (Rs)
Verification details incorrect digitized.	100
Source of Income incorrect digitized	100
Email ID / Contact number not/incorrect digitized	100
Verifier name incorrect digitized (for non-individual category)	100
Registration no. mentioned but not /incorrect digitized	100
DOB / DOI incorrect digitized	100
Communication address flag not / incorrect digitized	100
Incorrect Status digitized	100
PIN / ZIP CODE not/incorrect digitized	100
AO code incorrect digitized	100
Document code incorrectly digitized	100
Name/Name to be printed on card /Father name is incorrect digitized	100
PAN Proof details not/incorrect digitized	100
Verifier name not mentioned/incorrect mentioned	100
RA's details not/incorrect digitized	100

Modifications may update every year. If you want updated data, you can check in TOM (TIN Operation Module in PAAM login)

Below initials are accepted in Aadhaar card but additional proof is required compulsory.

AB	BE	EE	GH	IB	KA	LA	NA	PA	SA	UG	YE
AH	BI	EK	GI	ID	KC	LE	NG	PI	SE	UL	YH
AI	BO	EL	GO	II	KE	LI	NI	PO	SI	UM	YI
AJ	BP	EM	GU	IK	KH	LO	NO	PT	SK	UN	YJ
AK	CH	EO	HA	IL	KI	LU	OD	PU	SM	UR	YO
AL	CO	EP	HE	IM	KJ	MA	OE	QI	SO	UZ	YU
AM	CY	ER	HO	IN	KM	MC	OH	QU	SR	VK	ZA
AN	DA	ES	HU	IO	KN	MD	OI	RA	SU	WA	ZI
AO	DD	EX		IV	KO	MG	OJ	RI	TA	WO	ZU
AP	DE	FA		JA	KR	MH	OK	RU	TE	WU	
AR	DI	FE		JE	KS	MI	OM		TI	XI	
AS	DJ	FK		JI	KU	MO	ON		TO	XU	
AU	DN	FU		JO		MU	OR		TU		
AW	DO			JR			OS				
	DU			JU			OU				
							OZ				

If Applicant has initials with name on Aadhaar card, have to submit additional proof forexpanded name.

(Like Voter ID, Driving Licence, Passport and Annexure – A with gazzeted officer attestation with Employee ID Card)

Name has to expand in Login Manager like below :

NAME ON AADHAR CARD	LAST NAME / SURNAME	FIRST NAME	MIDDLE NAME	NAME ON PAN CARD
M BALAJI	BALAJI	MUNUSAMY		MUNUSAMY BALAJI OR BALAJI M OR M BALAJI
CHANDRAN V	CHANDRAN	VADIVEL		VADEVEL CHANDRAN OR V CHANDRAN OR CHANDRA V
ALAM MD	MD	ALAM		MD ALAM OR ALAM MD
MD AZAD	AZAD	MD		MD AZAD OR AZAD MD
R G VIKRAM	VIKRAM	RAMPURA	GOVINDA	RAMPURA GOVINDA VIKRAM OR VIKRAM R G OR R G VIKRAM
SURESHA K S	SURESHA	KANAKAPURA	SAMBA	KANAKAPURA SAMBA SURESHA OR K S SURESH OR SURESH K S
PONUGUPATI V S S S CHINMAYI	PONUGUPATI	CHINMAYI	V S S S	PONUGUPATI V S S S CHINMAYI

Download e-PAN Card

With

Acknowledgement Number / PAN Number

Acknowledgement Number / PAN Number

200019700123123 / ABCPK1234M

Aadhaar Number (Only for Individual)

5678 1234 9866

Date of Birth / Incorporation / Formation

Month of Birth **MM**

Year of Birth **YYYY**

Instructions:

a) This facility is available for PAN holders whose latest application was processed through Protean.

b) For the PAN applications submitted to Protean where PAN is allotted or changes are confirmed by ITD within last 30 days, e-PAN card can be downloaded free of cost three times.

c) If the PAN is allotted / changes in PAN Data are confirmed by ITD prior to 30 days then charges applicable for download of e-PAN Card is Rs.8.26/- (inclusive of taxes).